



The Worshipful Company of Basketmakers

Application for Employment

Please complete all sections of this form.

Completed forms are to be returned to :

The Clerk,

The Worshipful Company of Basketmakers,
30 Cadgwith Place, Port Solent, Portsmouth PO6 4TD

or emailed to: clerk@basketmakersco.org

Tel: 02392 210923

POSITION APPLYING FOR		
Where did you hear about this position?		
PERSONAL DETAILS		
Title - Mr/Mrs/Miss/Ms/Other:	Surname:	Forename(s) (in full)
Home Address		Contact Details
		Home Tel No:
		Mobile No:
		Email:
CURRENT EMPLOYMENT HISTORY		
Date from (mm/yy)	Name & address of employer	Job title, type of work & reason for leaving

PREVIOUS EMPLOYMENT HISTORY

Please provide details of ALL previous employment (if necessary please continue on a separate sheet).

Date from (mm/ yy)	Date to (mm/yy)	Name & address of employer	Job Title Description of work & reason for leaving

EDUCATION & QUALIFICATIONS

Name of School, College, University, Professional Body	Date	Qualification/Grade

EMPLOYMENT REFERENCES

The Worshipful Company of Basketmakers requires two employment references from all candidates. These references must be from your two most recent employers. Neither referee should be a relative or someone known to the applicant solely as a friend. Please provide details of the individual we should contact.

If you are unable to give two employment references then please provide the name of an individual who can provide an independent character reference.

REFERENCE 1 (must be most recent employer)

Name:		Can we contact prior to interview?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Job Title		Telephone No.	
Company		Email:	
Address		Relationship to you	

REFERENCE 2

Name:		Can we contact prior to interview?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Job Title		Telephone No.	
Company		Email:	
Address		Relationship to you	

ELIGIBILITY TO WORK IN THE UK

I confirm that I am eligible to live and work in the UK	Yes <input type="checkbox"/>	No <input type="checkbox"/>
National Insurance Number		

REASON FOR APPLICATION

Please provide further information regarding the reason for applying for this position (please continue on additional sheet if required)

DECLARATION

Please read, sign & date

I hereby declare that I have completed this application truthfully and understand that I will be liable to disqualification or dismissal should any of the information be found to be false.

NOTE: The Worshipful Company of Basketmakers complies with the provisions of the Data Protection Act 1998, which defined personal information relating to ethical/racial origins as sensitive data.

By signing this form you give your consent for the The Worshipful Company of Basketmakers to process sensitive and other personal data for the purposes of recruitment and selection. If you complete and return this form electronically it will be deemed that you agree to the declaration.

Signature

Date